Christian Heritage Academy

DAILY ATTENDANCE AND MONTHLY GRADE REPORT
GRADES K-12

Student:	Grade:
Month:	Year:

MUST BE POSTMARKED BY THE 7TH OR A LATE FEE WILL BE INCURRED

	Average
Subject	**Grade**
Bible	

Grade Scale

A 90-100
B 80-89
C 70-79
D 60-69

OR for K-6 only
E Excellent
S Satisfactory
N Needs Improvement

* Please record your grades as letter grades (A's, B's, etc.), not as numerical grades (95, 90, etc…).

Month:					Year:		
	Sun	**Mon**	**Tues**	**Wed**	**Thurs**	**Fri**	**Sat**
Date							
hours							
Date							
hours							
Date							
hours							
Date							
hours							
Date							
hours							
Date							
hours							

Total Days Taught This Month: _____

+Previous Days Taught This Year**:**

+_____

=Total Days Taught Year to Date**:** _____

Total Hours Taught This Month**:** _____

**Kindergarten days must be at least 3 hours long
Grades 1 – 3 must be at least 4 hours long
Grades 4 – 12 must be at least 5 hours long

_____

Signature

Date_____

Late fees: on the 8th – 10th day of the month
$5.00 per family
on the 9th – 13th day of the month
$25.00 per family
on the 14th - + day of the month
probationary letter with
possible expulsion

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